



CITY COUNCIL AGENDA

Tuesday, April 18, 2023 at 7:00 p.m.
Springfield City Hall
170 North 3rd Street

CALL TO ORDER

- Public announcement that a copy of the Nebraska Open Meetings Law is posted in the entry to the meeting room
- Roll call
- Pledge of Allegiance

CONSENT AGENDA

All consent agenda items are approved in one motion unless removed by a Council Member. Removed items will be placed under the Regular Agenda for consideration and action by the Council.

1. Approve Minutes of the April 4, 2023, Council Meeting
2. Approve Treasurer's Report
3. Approve Claims
4. Approve Delta Dental insurance renewal
5. Approve Pay Application No. 7 in the amount of \$79,040.01 to Judd Bros. Construction Co. for services performed on Municipal Water Well and Improvements
6. Consider an Application for a Special Designated Liquor License submitted by The Blind Pig for a beer garden as part of Springfield Days on Main Street between 1st and 2nd Streets on Saturday, June 10, 2023, from 5:00 p.m. to 11:59 p.m.
7. Consider an Application for a Special Designated Liquor License submitted by The Blind Pig for a cornhole tournament as part of Springfield Days at the Springfield Community Building on Saturday, June 10, 2023, from 11:00 a.m. to 5:00 p.m.

REGULAR AGENDA

1. **Tabled April 4, 2023.** Consider approval of **Resolution 2023-7** approving a Subdivision Agreement for Lot 1 and Outlot A, Gruhn Acres Replat Two

2. Consider approval of **Resolution 2023-8** entering into a Short-Term Facilities License Agreement with K LUVS D, Inc. d/b/a Kracklin Kirks Fireworks for a short-term license of city-owned property at Railroad and Main Streets for the operation of a fireworks stand
3. Consider adopting a Park Pavilion & Specific Park Areas Rental Agreement along with Rules & Responsibilities
4. Amber Ostblom, 1085 Cedar Circle, Springfield – Request to use the Buffalo Park parking lot for yoga instruction/classes on Monday and Wednesday mornings from 6:30 a.m. – 7:15 a.m. starting Monday, June 5, 2023, and ending Wednesday, August 30, 2023
5. Consider revisions to the Facilities License Rental Agreement adding language to charge a cleaning fee if the building is not cleaned after the rental period
6. Consider approval of **Ordinance No. 1130** establishing the amount of certain fees and taxes charged by the City of Springfield for various services; including changes to city facilities rental cleaning fees, addition of rental fees for park pavilions and specific park areas, and changes to water meter fees; repealing ordinances in conflict; and providing for an effective date
7. Offer employment to a candidate for the seasonal mower position and set a wage
8. Discuss Kelly Shemek’s annual review and consider a proposed merit increase

DEPARTMENT REPORTS

1. Water & Sewer Department – Mike Neitzel
2. Library & Community Building – Michael Herzog
3. Parks Department – Kacie Murtha
4. Street Department – Dan Craney
5. Mayor’s Report – Bob Roseland
6. City Staff Reports

The Mayor and City Council reserve the right to adjourn into executive session per Section 84-1410 of the Nebraska Revised Statutes.

ADJOURNMENT

MINUTES

A regular meeting of the Mayor and Council of the City of Springfield, Nebraska was held at 7:00 o’clock p.m. on Tuesday, April 18, 2023, at City Hall. Present were Mayor Bob Roseland; Council Members: Mike Neitzel, Kacie Murtha, Dan Craney. Absent: Mike Herzog. Notice of this meeting was given in advance by posting in three public places, one of the designated methods of giving notice. Notice of this meeting was given in advance to the Mayor and all Council Members and a copy of their receipt of notice is attached to these Minutes. Availability of the agenda was communicated in the advance notice and in

the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public. The Mayor publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

Consent Agenda

Motion by Murtha, seconded by Craney, to move consent agenda item 4, regarding the Delta Dental insurance renewal, to the top of the regular agenda. AYES: Neitzel, Murtha, Craney. NAYS: None. ABSENT: Herzog. Motion carried.

Motion by Murtha, seconded by Neitzel, to approve the remaining Consent Agenda. AYES: Neitzel, Murtha, Craney. NAYS: None. ABSENT: Herzog. Motion carried.

Claims:

Check #	Account ID	Account Description	Debit Amount	Name
General				
46942	6080-10-10	Health Insurance-Gen	146.17	PLIC - SBD Grand Island
46937	8200-10-10	Miscellaneous-Gen	748.39	Internal Revenue Service
46943	6080-10-10	Health Insurance-Gen	2,875.73	Blue Cross Blue Shield of Nebraska
Total			3,770.29	
Library				
46942	6080-20-10	Health Insurance-Lib	100.03	PLIC - SBD Grand Island
46943	6080-20-10	Health Insurance-Lib	479.56	Blue Cross Blue Shield of Nebraska
Total			579.59	
Park				
46942	6080-30-10	Health Insurance-Park	123.78	PLIC - SBD Grand Island
46941	7350-30-10	Rental-Park	301.74	Eagle Services
46943	6080-30-10	Health Insurance-Park	1,049.12	Blue Cross Blue Shield of Nebraska
Total			1,474.64	
Water				
46940	9090-50-20	New Well-Water	79,040.01	Judds Bros. Construction Co.
46942	6080-50-20	Health Insurance-Water	62.41	PLIC - SBD Grand Island
46943	6080-50-20	Health Insurance-Water	1,571.30	Blue Cross Blue Shield of Nebraska
Total			80,673.72	
Sewer				
46942	6080-60-30	Health Insurance-Sewer	78.25	PLIC - SBD Grand Island
46943	6080-60-30	Health Insurance-Sewer	1,845.43	Blue Cross Blue Shield of Nebraska
Total			1,923.68	
Street				
46942	6080-70-40	Health Insurance-Street	127.01	PLIC - SBD Grand Island
46943	6080-70-40	Health Insurance-Street	2,835.98	Blue Cross Blue Shield of Nebraska
Total			2,962.99	

City Treasurer reported a balance on hand of \$3,877,293.90; in cash assets; Prestige Treasury-\$206,152.16; Prestige Bond-\$1,239,328.57; Keno Community Betterment-\$441,997.34; Keno Progressive Jackpot-\$50,094.69; Water Deposit Savings-\$4,213.83; Refundable Deposit Savings-\$1,230.27; Water Tower Savings-\$298,399.85; Sewer Restricted-\$301,367.63; Water Capital Facilities Fees-\$161,282.78; Sewer Capital Facilities Fees-\$1,023,483.76; City Sales Tax-\$7,723,864.98; Money Mark Library Bricks-\$972.71; Government Securities-\$117,723.22; Library Savings-\$1,637.52; ASIP Pinnacle-\$1,966,396.07; Time Certificates as follows: Bond-\$80,060.14; Tower-\$59,833.51; Water-\$131,996.45; Library Restricted-\$33,539.54; Cash Receipts-\$2,212,858.53; Cash Disbursements-\$160,862.90.

Regular Agenda

Consent Agenda Item 4. Council discussed Delta Dental renewal rates which have increased by 16.22%. Staff said they obtained a couple of other quotes; however, they have not had a chance to check into those companies. Council directed staff to select the best option after thoroughly researching the other dental carriers.

Agenda Item 1. Council Member Neitzel introduced Resolution 2023-7 and moved its adoption. Council Member Murtha seconded the foregoing motion and on roll call on the passage and adoption of said resolution, the following voted YEA: Neitzel, Murtha, Craney. The following voted NAY: None. The following were ABSENT: Herzog. Whereupon the Mayor declared said motion carried and said resolution passed and adopted. A true, correct and complete copy of said resolution is as follows:

RESOLUTION 2023-7

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRINGFIELD, NEBRASKA APPROVING A SUBDIVISION AGREEMENT FOR THE REPLATTING OF LOT 2, GRUHN ACRES REPLAT ONE, INTO LOT 1 AND OUTLOT A, GRUHN ACRES REPLAT TWO, GENERALLY LOCATED AT 14009 CAPEHART ROAD, SPRINGFIELD, NEBRASKA.

WHEREAS, Mary Torczon, owner and applicant, of the above described property has made application to replat Lot 2, Gruhn Acres Replat One into Lot 1 and Outlot A, Gruhn Acres Replat Two; and

WHEREAS, the city planner, city engineer, city attorney, city administrator and other agencies have reviewed such application; and

WHEREAS, the City Council of the City of Springfield is agreeable to the approval of the replatting of Lot 2, Gruhn Acres Replat One, into Lot 1 and Outlot A, Gruhn Acres Replat Two, contingent upon final approval of the Subdivision Agreement for said development and completion of the conditions identified in the agreement.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Springfield hereby approves the replatting of Lot 2, Gruhn Acres Replat One, into Lot 1 and Outlot A, Gruhn Acres Replat Two, contingent upon (1) the developer executing the replat attached hereto as Exhibit "A," and (2) final approval of the Subdivision Agreement for said development and completion of the conditions identified in the agreement.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Springfield hereby approves and authorizes the Mayor to enter into the Subdivision Agreement with Mary Torczon, for Lot 1 and Outlot A, Gruhn Acres Replat Two contingent upon (1) the developer executing the replat attached hereto as Exhibit "A" and (2) the developer executing the Subdivision Agreement attached hereto as Exhibit "B."

PASSED AND APPROVED THIS 18th DAY OF APRIL, 2023.

City Council Member Neitzel moved the adoption of said resolution.
City Council Member Murtha seconded the motion.

Record of Vote:

Ayes: Neitzel, Murtha, Craney

Nays: None

Abstain: None

Absent: Herzog

Resolution adopted, signed and billed as adopted.

Approved: Robert Roseland, Mayor

SEAL

Attest: Kelly Shemek, City Clerk

Agenda Item 2. Council Member Murtha introduced Resolution 2023-8 and moved its adoption. Council Member Craney seconded the foregoing motion and on roll call on the passage and adoption of said resolution, the following voted YEA: Neitzel, Murtha, Craney. The following voted NAY: None. The following were ABSENT: Herzog. Whereupon the Mayor declared said motion carried and said resolution passed and adopted. A true, correct and complete copy of said resolution is as follows:

**RESOLUTION
2023-8**

**Short Term Facilities License Agreement between
K LUVS D, Inc., d/b/a Kracklin' Kirks Fireworks, a Nebraska Corporation,
and the City of Springfield, Nebraska, a Nebraska Municipal Corporation,
for the Use of City-Owned Property for the Operation of a Fireworks Stand**

BE IT RESOLVED by the Mayor and City Council of the City of Springfield, Nebraska, as follows:

WHEREAS, the City of Springfield, Nebraska, a Municipal Corporation, and K LUVS D, Inc., d/b/a Kracklin' Kirks Fireworks, a Nebraska Corporation, desire to enter into a Short-Term Facilities License Agreement; and

WHEREAS, the Licensed Area is described as a portion of the unimproved lot owned by the City of Springfield and legally described as Tax Lot R2, Section 24, Township 13 North, Range 11 East of the 6th P.M., City of Springfield, as surveyed, platted, and recorded in Sarpy County, Nebraska; and

WHEREAS, the term of the license shall commence on the 16th day of June, 2023, at 8:00 a.m. and shall terminate on the 11th day of July, 2023, at 10:00 a.m.; and

WHEREAS, Kracklin' Kirks Fireworks agrees to pay the City of Springfield \$4,250 as rental payment and \$500 as security deposit.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Springfield, Nebraska that the Short-Term Facilities License Agreement with K LUVS D, d/b/a Kracklin' Kirks Fireworks, a copy of which is attached hereto as Exhibit "A," is hereby approved.

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Governing Body of the City of Springfield, Nebraska that the Mayor is authorized to enter into said Short-Term Facilities License Agreement.

Introduced and Passed this 18th day of April, 2023.

Record of Vote:

Ayes: Neitzel, Murtha, Craney

Nays: None

Abstain: None

Absent: Herzog

Resolution adopted, signed and billed as adopted.

Approved: Robert Roseland, Mayor

SEAL

Attest: Kelly Shemek, City Clerk

Agenda Item 3. Council discussed adopting a Park Pavilion & Specific Park Areas Rental Agreement along with Rules & Responsibilities and agreed to take no action.

Agenda Item 4. Motion by Craney, seconded by Neitzel, to approve Amber Ostblom's request to use the Buffalo Park parking lot for yoga instruction/classes on Monday and Wednesday mornings from 6:30 a.m. – 7:15 a.m. starting Monday, June 5, 2023, and ending Wednesday, August 30, 2023, once a certificate of insurance naming the City of Springfield is provided. AYES: Neitzel, Murtha, Craney. NAYS: None. ABSENT: Herzog. Motion carried. Council noted that city parks are public and can be used on a first come, first serve basis with no guarantee of a spot.

Agenda Item 5. Motion by Murtha, seconded by Craney, to approve revisions to the Facilities License Rental Agreement adding language to charge a \$100 cleaning fee if the building is not cleaned after the rental period, which fee shall be charged from the security deposit. AYES: Neitzel, Murtha, Craney. NAYS: None. ABSENT: Herzog. Motion carried.

Agenda Item 6. Council Member Craney introduced Ordinance No. 1130 entitled:

AN ORDINANCE TO ESTABLISH THE AMOUNT OF CERTAIN FEES AND TAXES CHARGED BY THE CITY OF SPRINGFIELD FOR VARIOUS SERVICES INCLUDING BUT NOT LIMITED TO BUILDING AND USE, ZONING, LIBRARY, OCCUPATION LICENSING, PET LICENSING, WATER AND SEWER USE RATES, SEWER AND DRAINAGE SYSTEMS AND FACILITIES OF THE CITY FOR RESIDENTIAL USERS AND COMMERCIAL USERS OF THE CITY OF SPRINGFIELD; TO PROVIDE FOR THE REPEAL OF CONFLICTING ORDINANCES; TO PROVIDE FOR AN EFFECTIVE DATE.

and moved that the statutory rule requiring reading on three different days be suspended. Council Member Murtha seconded the motion to suspend the rules and upon roll call vote on the motion the following Council Members voted AYE: Neitzel, Murtha, Craney. The following voted NAY: None. The

following were ABSENT: Herzog. The motion to suspend the rules was adopted by three-fourths of the Council and the statutory rule was declared suspended for consideration of said ordinance. Said ordinance was then read by title and thereafter Council Member Neitzel moved for final passage of the ordinance, subject to removing the rental fee for park pavilions and park areas, which motion was seconded by Council Member Craney. The Mayor then stated the question "Shall Ordinance No. 1130 be passed and adopted?" Upon roll call vote, the following Council Members voted AYE: Neitzel, Herzog, Murtha, Craney. The following voted NAY: None. The following were ABSENT: Herzog. The passage and adoption of said ordinance having been concurred in by a majority of all members of the Council, the Mayor declared the ordinance adopted and the Mayor in the presence of the Council signed and approved the ordinance and the Clerk attested the passage and approval of the same and affixed her signature thereto and ordered the ordinance to be published or posted as required by law and as provided therein. A true, correct and complete copy of said ordinance is as follows:

ORDINANCE NO. 1130

AN ORDINANCE TO ESTABLISH THE AMOUNT OF CERTAIN FEES AND TAXES CHARGED BY THE CITY OF SPRINGFIELD FOR VARIOUS SERVICES INCLUDING BUT NOT LIMITED TO BUILDING AND USE, ZONING, LIBRARY, OCCUPATION LICENSING, PET LICENSING, WATER AND SEWER USE RATES, SEWER AND DRAINAGE SYSTEMS AND FACILITIES OF THE CITY FOR RESIDENTIAL USERS AND COMMERCIAL USERS OF THE CITY OF SPRINGFIELD; TO PROVIDE FOR THE REPEAL OF CONFLICTING ORDINANCES; TO PROVIDE FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SPRINGFIELD, NEBRASKA

Section 1.

MASTER FEE SCHEDULE

ANIMAL CONTROL

All fees listed in this section are collected by the contracted Animal Control Authority, currently the Nebraska Humane Society. The Animal Control Authority sets and collects fees for the following: Impoundment (including a per day boarding fee), Veterinary Expenses, Euthanasia Expenses and Removal Costs.

- | | | |
|----|-----------------------------------|--------------------|
| 1. | Dog & Cat Licenses | |
| | a. Altered (Spayed or Neutered): | \$12.00 annually |
| | b. Unaltered (Intact): | \$25.00 annually |
| | c. License Handling/Issuance Fee: | \$5.00 per license |
| | d. Late Fees (Altered): | \$10.00 |
| | e. Late Fees (Unaltered): | \$20.00 |
| | f. Senior Discount (65 or older): | Free if altered |
| | g. Replacement Tags: | \$6.00 |
| 2. | Pot-Belly Pig License: | \$35.00 annually |
| | License Handling/Issuance Fee: | \$5.00 per license |

Fine for not being licensed by March 15:

Double licensing fee

- 3. Impound fees (excluding the per day boarding fee):
 - a. Altered Dog, Cat or Pot-Belly Pig:
 - \$35.00 first redemption
 - \$70.00 second redemption within 24 months of the first redemption
 - \$140.00 third redemption within 24 months of the first redemption
 - +\$50.00 for subsequent redemptions
 - b. Unaltered Dog or Cat:
 - \$100.00 first redemption
 - \$300.00 second redemption within 24 months of the first redemption
 - \$600.00 third redemption or any subsequent redemption within 24 months of the first redemption
 - c. Reimbursement for animals sterilized and micro-chipped within 90 days of the date of redemption:
 - \$65.00 first redemption
 - \$230.00 second redemption
 - \$460.00 third redemption
- 4. Boarding Fee: \$16.00 daily
- 5. Rabies Quarantine Fee \$16.00 daily

BUILDING SERVICES

The City of Springfield contracts with the Sarpy County Building Inspector for inspection services. Before issuing a permit for the building of any new building or any alteration or remodeling of any building, the city shall charge and collect a fee. Building Permit Fees are based on Project Valuation calculated using the per square foot construction costs in the attached Sarpy County Building Valuation Data Table or Contractor’s Valuation, whichever is greater. Please also refer to the Sarpy County Permit Fee Schedule and Electric, Mechanical, and Plumbing Fixture Fee Tables attached.

Residential Dwelling:

Finished Area Above Grade	\$104.00 per sq. ft.
Finished Area Below Grade	\$30.00 per sq. ft.; \$35.00 w/walkout
Unfinished Above/Below	\$20.00 per sq. ft.; \$25.00 w/walkout
Attached Garage	\$25.00 per sq. ft.
Deck/Patio	\$15.00 per sq. ft.; \$25.00 per sq. ft. w/roof
	+ elec/mech/plumb fixture fees

Residential Addition Same as new construction

Residential Basement (Below Grade) Finish \$35.00 per sq. ft. + elec/mech/plumb fixture fees

Residential Remodel (of existing finished space) Estimated Project Valuation +elec/mech/plumb fixture fees

Residential Garage Addition (Attached or Detached) / Pole Barn \$25.00 per sq. ft.

Residential Plumbing Permit	\$30.00 issuance fee + fixture fee
Residential Mechanical Permit	\$30.00 issuance fee + fixture fee
Residential Electric Permit:	
New Construction	\$30.00 issuance fee + \$.04 per sq. ft. + \$30 Temp Pole; \$30 Pre-Connect
Remodel	\$30.00 issuance fee + fixture fee
Deck	Greater of Estimated Cost or \$15.00 per sq. ft.; or \$25.00 per sq. ft. w/roof
Sheds	\$10.00 per sq. ft.
Fences	\$10.00 per lineal foot
Swimming Pools:	
Above Ground	\$30.00
Below Ground	Estimated Project Valuation + elec/mech/plumb fixture fee
Spas	\$30.00 + elec/mech/plumb fixture fee
Lawn Sprinkler System:	
In addition to new construction permit	\$35.00
As a separate permit	\$50.00
Commercial Building:	
Permit Fee is based on Project Valuation calculated on a per square foot construction cost based on Occupant Use and Construction Type in the 2012 Building Valuation Data Table or Contractor's Valuation, whichever is greater. Refer to the Sarpy County Building Valuation Data Table and Fee Schedule attached.	
Commercial Addition	Same as new construction
Commercial Remodel	2012 ICC BVD Schedule
Commercial Electrical	\$30.00 base fee + fixture fee
Residential Plan Review and Processing Fee	Based on Permit Valuation \$0-\$624.99 = 8% of permit value \$625.00-\$2,499.99 = \$50.00 \$2,500.00 and above = \$100.00
Commercial Plan Review Fee	Greater of \$100 or 25% of Permit Fee whichever is greater External Review: Cost + 25%
Revised Plan Review (copy of stamped plan)	

Residential	\$50.00
Commercial	\$100.00
Change of Occupancy	\$100.00 + applicable building permit fees
Grading Permit:	
Less than 10 acres	\$500.00
10 acres or more	\$1,000.00
*Sites less than 1 acre do not require grading permit.	
Building Relocation / Moving Permit	\$100.00 + applicable building permit fees
Demolition Permit:	
Accessory structure less than 1,200 sq. ft.	\$50.00
Single-Family Dwelling	\$100.00
Commercial Structure	\$250.00
Park Capital Facilities Fee	\$200.00
*applied to all new construction residential and commercial permits	
Septic Permit	\$100.00
Well Permit:	
New Well	\$100.00
Repair	\$50.00
Decommission	\$50.00
Curb Cut (New Opening; does not include curb grind):	
Fee	\$50.00 (covers inspection services)
Deposit	\$125.00 (refundable upon final inspection)
Street Opening	\$10.00 per sq. ft., \$600.00 minimum
Sign Permit	\$.30 per sq. ft., \$40.00 minimum
Penalty Fee for No Permit	Triple permit fee
Expired Building Permit Renewal	One-half of new building permit fee
Refund Policy	80% of permit fee
Re-Inspection Fee (assessed upon third and any subsequent re-inspect)	\$60.00
Inspection Fee outside of normal business hours (two hour minimum)	\$60.00
Inspections for which no fee is specifically indicated (minimum charge – 1 hour)	\$50.00 per hour

CITY FACILITIES RENTAL

- 1. Community Building
 - a. Hourly \$15.00 residents and business owners within corporate limits
\$30.00 non-residents
4 hour maximum rental period
 - b. Daily (entire building) \$100.00 residents and business owners within corporate limits
\$325.00 non-residents
 - c. Daily (gym or basement only) \$175.00 non-residents
 - d. Deposit \$150.00 (refundable)
 - e. **Cleaning Fee** **\$100.00 if building is not cleaned after rental period**

- 2. Library Meeting Room
 - a. Daily \$25.00
 - b. Deposit \$150.00 (refundable)

ELECTION SERVICES

- 1. Election Filing Fees (See Ordinance) 1% of annual salary

LIBRARY SERVICES

- 1. Damaged & Lost
 - a. Books Replacement Cost
 - b. Magazines Replacement Cost
 - c. Audio Tapes Replacement Cost
 - d. Videos Replacement Cost

- 2. Fines
 - a. Books and Magazines \$.10 per day
 - b. Audio Books \$.10 per day
 - c. Videos/DVDs \$1.00 per day
 - d. Home Projector Kit \$5.00 per day
 - e. Yard Games \$1.00 per day
 - f. Cake Pans \$.10 per day

- 3. Inter-Library Loan \$2.00

- 4. Non-resident Library Card \$35.00 annually

MISCELLANEOUS

- 1. Copy of City Map \$3.00

- 2. Fee for Returned Checks (NSF) \$30.00

- 3. Handicap Parking Permit (State Statute) No charge

- | | | |
|----|---|--|
| 4. | Property Cleanup Service Fees (including but not limited to

Lien for Property Cleanup Services | \$300.00 per hour per city employee mowing/lawn service, snow removal and tree trimming) (not prorated)

Amount owed for services rendered plus applicable lien recording and releasing fees |
| 5. | Request for Records (State Statute) | \$5.00 per half hour over 4 hours, plus copy costs |

OCCUPATION FEES / FRANCHISE FEES / IN LIEU OF TAXES

(State Statute requires these fees be set by Ordinance)

- | | | |
|----|--|-----------------------|
| 1. | Advertising Bench | |
| | a. Application | \$10.00 |
| | b. Renewal application | \$10.00 |
| 2. | Billiards, Pool Tables | \$10.00 annually |
| 3. | Electric Companies | \$0 annually |
| 4. | Fire Insurance Companies (State Statute) | \$5.00 annually |
| 5. | Fireworks Stands | |
| | a. June 25 – July 4 Selling Period | \$2,500.00 |
| | b. December 29 – 31 Selling Period | \$500.00 |
| | c. Deposit | \$500.00 (refundable) |
| 6. | Franchise Fees/In Lieu of Taxes | |
| | a. Electricity | 5% of gross revenues |
| | b. Gas (State Statute §14-2139) | 2% of gross revenues |
| | c. Cable Television (State Statute sets ceiling) | 3% of gross revenues |
| 7. | Liquor Establishments | |
| | a. Class A – Beer On Sale Only | \$150.00 |
| | b. Class B – Beer Off Sale Only | \$150.00 |
| | c. Class C – All Alcoholic Liquor On & Off Sale | \$500.00 |
| | d. Class D – All Alcoholic Liquor Off Sale Only | \$300.00 |
| | e. Class I – All Alcoholic Liquor On Sale Only | \$375.00 |
| | f. Class L – Craft Brewery (Brew Pub) | \$375.00 |
| | g. Class W – Wholesale Beer | \$750.00 |
| | h. Class X – Wholesale Liquor | \$1,125.00 |
| | i. Class Y – Farm Winery | \$375.00 |
| | j. Class K – Catering | \$150.00 |
| 8. | Mechanical Amusement Devices | \$10.00 annually |

9.	Sexually Oriented Business	
	a. New Application	\$500.00 plus professional fees
	b. Annual Fee	\$500.00
10.	Special Liquor Licenses	\$50.00 per day plus State Fee \$500.00 deposit (refundable)
11.	Tattoo Parlor	
	a. New Application	\$500.00 plus professional fees
	b. Annual Fee	\$500.00
12.	Telephone Occupation Tax	3% of gross receipts as defined by ordinance
13.	Tobacco License (State Statute)	\$10.00 annually
14.	Mobile Home Park	
	a. New Application	\$500.00 plus professional fees
	b. Annual Fee	\$10.00 per pad
15.	Vendor/Hawker/Peddler	
	a. Annually	\$150.00 per person
	b. Per day	\$50.00 per person

PLANNING SERVICES

1.	Administrative Plat (lot split/consolidation)	\$300.00
2.	Annexation Requests	\$100.00 plus professional services costs (legal, engineering, planning, and administration)
3.	Arterial Street Improvement Policy Fees	
	a. For all new agricultural construction, including single family dwellings and buildings for uses permitted in the Agricultural Residential District, a fee of 0.75% of the building permit valuation shall be charged at the time the building permit is issued.	
	b. For all new residential construction, including single family dwellings, town homes, and duplexes, a fee of 0.75% of the building permit valuation shall be charged at the time the building permit is issued.	
	c. For new mobile home pads, a fee in the amount of \$1,000.00 per unit shall be charged when the site is permitted.	
	d. For new multi-family residential construction, a fee in the amount of \$5,000.00 per development acre shall be charged one-half upon approval and execution of final plat and one-half at the time the building permit is issued or at the time agreed to by the Springfield City Council in an approved developer or subdivision agreement.	

- e. For new civic, public facility, office and commercial use type construction, as defined in the City of Springfield Zoning Code, a fee in the amount of \$5,000.00 per development acre shall be charged one-half upon approval and execution of final plat and one-half at the time the building permit is issued or at the time agreed to by the Springfield City Council in an approved developer or subdivision agreement.
- f. For new industrial construction, a fee in the amount of \$1,000.00 per development acre shall be charged one-half upon approval and execution of final plat and one-half at the time the building permit is issued or at the time agreed to by the Springfield City Council in an approved developer or subdivision agreement.

4. Board of Adjustment / Variance Request \$250.00

5. Connection-Capital Facilities Fees*

a. Sewer Connection-Capital Facilities Fees

City of Springfield Connection Fees:

Residential - Single Family	\$3,500.00 per unit
Residential - Duplex	\$3,500.00 per unit
Residential – Mobile Home	\$3,500.00 per unit
Residential - Multi Family	\$2,980.00 per unit
Commercial/Industrial	\$17,500.00 per acre

Sarpy County and Cities Wastewater Agency Connection Fees:

Property Use	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024	FY 2024-2025
Single-family Residential lots located in the Urban Reserve Zone (“URZ”) ¹ consisting of three acres or less, and approved for development through applicable Member build-through or similar type zoning and/or subdivision regulations	\$4,181.62 per parcel/ tract/lot	\$4,307.48 per parcel/ tract/lot	\$4,437.14 per parcel/ tract/lot	\$4,570.70 per parcel/ tract/lot	\$4,707.36 per parcel/ tract/lot
Single-family Residential parcel/tract/lots located in the URZ consisting of twenty acres or more, and approved for development through applicable Member large-lot or similar type zoning and/or subdivision regulations	\$4,181.62 per parcel/ tract/lot	\$4,307.48 per parcel/ tract/lot	\$4,437.14 per parcel/ tract/lot	\$4,570.70 per parcel/ tract/lot	\$4,707.36 per parcel/ tract/lot
All other Residential uses	\$20,906.06 per	\$21,533.25 per	\$22,179.24 per	\$22,844.62 per	\$23,529.96 per

that do not fall within the residential uses described in the two rows immediately above	acre	acre	acre	acre	acre
Commercial	\$20,906.06 per acre	\$21,533.25 per acre	\$22,179.24 per acre	\$22,844.62 per acre	\$23,529.96 per acre
Industrial	\$20,906.06 per acre	\$21,533.25 per acre	\$22,179.24 per acre	\$22,844.62 per acre	\$23,529.96 per acre
Civic	\$20,906.06 per acre	\$21,533.25 per acre	\$22,179.24 per acre	\$22,844.62 per acre	\$23,529.96 per acre

*Single-family residential lots located in the URZ consisting of (i) three acres or less and approved for development through applicable Member build-through or similar type zoning and/or subdivision regulations, or (ii) twenty acres or more and approved for development through applicable Member large lot or similar type zoning and/or subdivision regulations shall pay a flat connection fee in accordance with the schedule above.

¹ As defined pursuant to the Agency's Growth Management Plan initially adopted by the Agency on June 26, 2019 pursuant to Resolution No. 2019-004, as amended from time to time.

b. Water Connection-Capital Facilities Fees

Residential - Single Family	\$750.00 per unit
Residential - Duplex	\$750.00 per unit
Residential - Multi Family	\$500.00 per unit
Residential - Park or Common Area	\$250.00 per acre
Commercial/Industrial	\$1,500.00 per acre

*Refer to Springfield Municipal Codes §3-105.03 and §3-209.03 for applicability and payment due date.

6.	Comprehensive Plan Amendment	\$500.00
7.	Conditional Use Permit (1 acre or less)	\$300.00
8.	Conditional Use Permit (over 1 acre)	\$500.00
9.	Conditional Use Permit Amendment / Renewals	\$150.00
10.	Conditional Use Permit Annual Fee	\$30.00
11.	County Filing Fees (if filed by City)	\$50.00 plus actual filing costs
12.	Design Review Fee	\$250.00 or 20% of building permit fee, (applicable to zoning districts with overlay design standards) whichever is greater
13.	Final Plat	\$500.00 plus \$10.00 for each lot
14.	Flood Plain Development Permit	\$500.00

15. Park and Open Space Fee .04 acres per unit at Final Plat
Cash in Lieu of Land Fee \$30,000.00 per acre*
- *This fee applies to residential development only. Calculated on the basis of each dwelling unit constituting .04 acres. In satisfaction of a subdivider's required dedication of land for parks, playgrounds, trails or recreational uses per City Subdivision Regulations and/or the subdivider's required in lieu of fee, the City may, in its discretion, accept in whole or in part, the cost of park/recreational improvements installed and paid for by the subdivider, such as pedestrian/bike trail improvements, trees, and other park/recreational improvements as set forth in a City approved park/recreational improvement plan incorporated into a subdivision agreement. Such dedications, in lieu of fee payment, or accepted park/recreational improvements are to be made or paid by the subdivider and shall not be made, paid or reimbursed by a sanitary improvement district.
16. Preliminary Plat \$750.00 plus \$10.00 per lot
a. Revised Preliminary \$250.00
17. Replat \$750.00 plus \$10.00 per lot
18. Site Plan Review \$150.00 less than 1 acre
(amount added to building permit, as necessary) \$300.00 1-5 acres
\$500.00 over 5 acres
19. Subdivision Agreement \$250.00 Amendment Request
\$750.00 Rescission and Replacement of a Previously Recorded Agreement
19. Tax Increment Finance Project Fee 1 ½ % of project cost to be Tax Increment Financed
20. Vacation of Plat \$150.00
21. Vacation of Public Right-of-Way \$150.00
22. Watershed Fees

	FY 2020	FY 2021	FY 2022	FY2023	FY2024
Fee Category	July 1, 2019 – June 30, 2020	July 1, 2020 – June 30, 2021	July 1, 2021 – June 30, 2022	July 1, 2022 – June 30, 2023	July 1, 2023 – June 30, 2024
Single Family Residential per dwelling unit (also includes low-density multi-family up to 4-plexes)	\$931	\$954	\$978	\$1,002	\$1,027
High-Density Multi-Family Residential per gross acre (beyond 4-plexes)	\$4,095	\$4,197	\$4,302	\$4,410	\$4,520
Commercial/Industrial/Institutional per gross acre	\$4,963	\$5,087	\$5,214	\$5,345	\$5,478

23. Zoning Map Amendment \$400.00 (\$200.00 refundable if denied by Council)

24. Zoning / Subdivision Regulations Text Amendment \$500.00

POLICE SERVICES

- 1. Parking Violations
 - a. 1st offense \$10.00
 - b. Subsequent offenses \$20.00

SEWER UTILITY FEES

(State Statute requires these fees be set by Ordinance)

- 1. Sewer Connection/Tap Fee
 - Residential
 - a. ¾" \$300.00
 - b. 1" \$400.00
 - c. 1 ½" \$425.00
 - d. 2" \$450.00
 - e. 3" \$500.00
 - f. 4" \$600.00
 - g. 6" \$800.00
 - h. 8" \$1,000.00
 - i. 10" \$1,200.00
 - j. 12" \$1,400.00

Commercial/Industrial

- a. ¾" \$450.00
- b. 1" \$600.00
- c. 1 ½" \$650.00
- d. 2" \$675.00
- e. 3" \$750.00
- f. 4" \$850.00
- g. 6" \$1,050.00
- h. 8" \$1,250.00
- i. 10" \$1,450.00
- j. 12" \$1,650.00

Out of City 150% of fee

- 2. Sewer Use Rates
 - City of Springfield Sewer User Rates \$31.00 per month plus \$3.50 per 1,000 gallons of usage, calculated annually based upon water consumption for the months of December, January and February (*January, February and March billing*)

Sarpy County and Cities Wastewater Agency Rate and Fee Schedule

USER RATES (per 1,000 gallons²)

Property Use	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024	FY 2024-2025
Residential	\$8.82	\$9.26	\$9.73	\$10.21	\$10.72
Commercial/Civic	\$8.82	\$9.26	\$9.73	\$10.21	\$10.72
Industrial	\$13.23	\$13.89	\$14.59	\$15.32	\$16.09

¹The User Rates will be computed based on the water consumption calculated and billed by each Member’s water service provider. The Members’ calculation of water consumption may be based on actual consumption, average consumption or a combination thereof.

3. Utility Deposit (includes water and sewer) \$150.00

WATER UTILITY FEES

(State Statute requires these fees be set by Ordinance)

1. Water Connection/Tap Fee

Residential

a. ¾"	\$300.00
b. 1"	\$400.00
c. 1 ½"	\$425.00
d. 2"	\$450.00
e. 3"	\$500.00
f. 4"	\$600.00
g. 6"	\$800.00
h. 8"	\$1,000.00
i. 10"	\$1,200.00
j. 12"	\$1,400.00

Commercial/Industrial

a. ¾"	\$450.00
b. 1"	\$600.00
c. 1 ½"	\$650.00
d. 2"	\$675.00
e. 3"	\$750.00
f. 4"	\$850.00
g. 6"	\$1,050.00
h. 8"	\$1,250.00
i. 10"	\$1,450.00
j. 12"	\$1,650.00

Out of City 150% of fee

2. Water Meter Fee

a. 3/4"	\$330.00 410.00
b. 1"	\$390.00 460.00
c. 1 ½"	City’s actual cost
d. Non-listed Meters	City’s actual cost

3.	Water Re-connection	
a.	Water emergency – 1 st violation	\$50.00
b.	Water emergency – 2 nd violation	\$200.00
c.	Water emergency – 3 rd violation	\$300.00
d.	By request of owner – during business hours	\$30.00
	after business hours	\$60.00
e.	For non-payment or other violation–during business hours	\$40.00
	after business hours	\$80.00
4.	Water Use Rates	\$33.60 per month for 2,000 gallons, \$3.36 per 1,000 gallons of usage thereafter
5.	Non-service area customer	\$25 for each 500 gallon (does not include SIDs governed by Developer Agreement)
6.	Non-working/Non-readable Meter	\$50.00 per month + minimum water/sewer bill

Section 2. Fees not listed in the previous section are still valid and applicable as noted in their documents of origin.

Section 3. This ordinance does not prohibit the development and implementation of additional fees.

Section 4. For fees which are required to be adopted by State Statute, this ordinance serves as an affirmation and shall not override the governing statute.

Section 5. Any City official is hereby authorized and directed to refuse service to anyone who refuses to pay the fee established for that service.

Section 6. No fee shall be waived or refunded without approval of the Springfield City Council.

Section 7. The City of Springfield shall have the right to charge, in addition to the above fees, any overtime costs incurred in connection with the service.

Section 8. This ordinance shall be in full force and effect from and after its passage, approval and publication or posting as required by law.

Section 9. That any other ordinance or section passed and approved prior to the passage, approval, and publication or posting of this ordinance and in conflict with its provisions is hereby repealed.

Passed and Approved this 18th day of April, 2023.

Robert Roseland, Mayor
(SEAL)

Attest: Kelly Shemek, City Clerk

Agenda Item 7. Motion by Murtha, seconded by Neitzel, to offer employment to Rod Post for the seasonal mower position at the rate of \$16.00 per hour. AYES: Neitzel, Murtha, Craney. NAYS: None. ABSENT: Herzog. Motion carried.

Agenda Item 8. Motion by Murtha, seconded by Neitzel, to move agenda item 8, regarding Kelly Shemek's annual review and proposed merit increase, into executive session. AYES: Neitzel, Murtha, Craney. NAYS: None. ABSENT: Herzog. Motion carried.

Department Reports

Agenda Item 1. Neitzel reported that we had a manhole fall in and concrete break away in the intersection of S. 3rd Street and Locust Street, and another concerning area at the intersection of S. 3rd Street and Vine Street that needs repaired as soon as possible. City staff is obtaining bids from Heimes, BT Construction and Kildow Construction. Also, Andie Ledenbach, utility billing clerk, is going to be sending out water meter letters to those residents who still need a new meter.

Agenda Item 2. Murtha reported that the library is a finalist for the National Medal for Museum and Library Service, the nation's highest honor for libraries. The Springfield Memorial Library will have an open house to celebrate this honor on Friday, April 28 from 3:30 p.m. – 5:00 p.m.

Agenda Item 3. Murtha reported that the new disc golf hole signs came in and they are a bit bigger than we anticipated but look great. Also, the disc golf rules board is being re-done and should be up soon.

Agenda Item 4. Craney reported that he spoke with some members of the Springfield Community Foundation who are looking into applying for a grant from Google for electric bicycles. The application is due April 28, 2023. Council expressed interest in the concept but said they need more information about the project before moving forward with a grant application.

Agenda Item 5. Mayor Roseland reported that he and Kathleen Gottsch, City Administrator, met with the City Administrator and Mayor of Gretna this past week regarding sewer.

Agenda Item 6. Kathleen Gottsch, City Administrator, reported that she spoke with Kurt Schanou, SSAP President, regarding the proposal the city put together. The SSAP board still has some concerns and plans to discuss this proposal more at their next meeting on April 19.

Executive Session

Motion by Murtha, seconded by Neitzel, to enter into executive session at 7:59 p.m. for the purpose of personnel matters. AYES: Neitzel, Murtha, Craney. NAYS: None. ABSENT: Herzog. Motion carried.

Motion by Murtha, seconded by Neitzel, to leave executive session at 8:18 p.m. AYES: Neitzel, Murtha, Craney. NAYS: None. ABSENT: Herzog. Motion carried.

Motion by Murtha, seconded by Neitzel, to give Kelly Shemek, City Clerk, a 4% annual merit increase. AYES: Neitzel, Murtha, Craney. NAYS: None. ABSENT: Herzog. Motion carried.

Adjournment

Motion by Neitzel, seconded by Craney, to adjourn. AYES: Neitzel, Murtha, Craney. NAYS: None. ABSENT: Herzog. Meeting adjourned at 8:19 p.m. Motion carried.

I, the undersigned, City Clerk for the City of Springfield, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on April 18, 2023; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Kelly Shemek
City Clerk